REQUEST FOR QUOTATION (RFQ/AIMS/CE/CM/IT/19/001)

Video Surveillance System - Procurement and Installation

<table>
<thead>
<tr>
<th>Date of issue:</th>
<th>Monday, 11 November 2019</th>
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<tbody>
<tr>
<td>Closing date and time:</td>
<td>Monday, 18 November 2019 at 5 PM COB</td>
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<tr>
<td>Contact details:</td>
<td>Quotations and enquiries must be submitted via email only and sent to: <a href="mailto:procurement@aims-cameroon.org">procurement@aims-cameroon.org</a> Always indicate the RFQ number with your submission</td>
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<td>Language of quotation:</td>
<td>English</td>
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<tr>
<td>Quotation currency:</td>
<td>All prices must be quoted in XAF, excluding VAT</td>
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<tr>
<td>Payment terms:</td>
<td>100% upon completion and satisfactory receipt and installation of goods</td>
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<td>Expected delivery and completion of installation date and time:</td>
<td>2 weeks after issuance of the Purchase Order. Equipment should be fully delivered, commissioned and installed. Quotations can be rejected if the delivery date and time exceeds the stipulated date and time requested in the RFQ</td>
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<tr>
<td>Contact for requesting clarifications:</td>
<td>Inquiries regarding specifications of this RFQ must be submitted by email to: <a href="mailto:procurement@aims-cameroon.org">procurement@aims-cameroon.org</a></td>
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<tr>
<td>Mode of transportation:</td>
<td>Land</td>
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Please quote your lowest price on each item/s of the video surveillance system and submit your QUOTATION not later than 5:00 pm on November 18, 2019 at procurement@aims-cameroon.org

1. PURPOSE AND SCOPE:

1. The African Institute for Mathematical Sciences - Cameroon is seeking your quotation for the procurement and installation of a video surveillance system for its facilities at Crystal Gardens, Limbe. This involves the design, supply, installation, configuration and integration of all equipment, software and database for a full high definition IP CCTV surveillance system at the above mentioned facilities for a period of 36 months (3 years). The entire installation shall function as a single integrated surveillance system.

The integrated solution offered shall be of a high quality, provide the possibility of observing the surveillance cameras in a control room, control the cameras, as well as track and trace the possible suspects.

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African Institute For Mathematical Sciences (AIMS – Cameroon) www.aims-cameroon.org
The system shall incorporate as standard motion detection video analytics and all activities shall be recorded on a centralized archive storage facility. The storage used must be optimized for video surveillance recording.

2. Quotations are solely submitted by email at procurement@aims-cameroon.org.

3. A contract may be awarded to the supplier having submitted the quotation representing the best value for money, i.e. lowest-priced technically-compliant of the proposed offers.

4. AIMS-Cameroon reserves the right to accept or reject any quotation, and to cancel the process and reject all quotations at any time prior to the award of contract without incurring any liability to the suppliers or any obligation to inform the suppliers on the grounds for such action.

5. At any time prior to the deadline for the submission of quotations, AIMS-Cameroon may, for any reason, whether at its own initiative or in response to a clarification requested by a supplier, modify the RFQ by way of a written amendment. All suppliers that have received the RFQ shall be notified by email of any such amendments. In order to offer suppliers reasonable time to take any such amendments into account in preparing their quotations, AIMS-Cameroon may, at its discretion, extend the deadline for the submission.

6. Quotations need to be submitted by using the technical specifications listed in Annex A.

7. After this RFQ has been released, no contact between the Vendor and the AIMS, other than via procurement@aims-cameroon.org, for purposes relating to this RFQ, is permitted. Violation may result in rejection of the bid.

8. A detailed quotation (including cost per unit of each item) and all applicable charges must be submitted. Note that detailed specifications of each particular product requested in this RFQ or offered in response to this RFQ must be included.

9. All equipment and materials must be covered by the manufacturer’s warranty. All installations works must be covered by a minimum of one (1) year warranty.

2. PAYMENT:

The vendor shall accept payment in accordance with the payment procedures of Cameroon. Payment in advance is permitted under this Contract but must be requested by the bidder.

3. Quotation Form (Annex B):

The attached Quotation form needs to be completed and signed. Suppliers shall return the completed and signed Quotation form with their quotation

Note: This is not a Purchase Order.
ANNEX A: TECHNICAL SPECIFICATION

1. All cameras will be at least full High Definition (HD) 4.0MP resolution JPEG2000 lossless digital IP type, or at least HD 4.0MP resolution H.264 lossy digital IP type or higher.
2. The quotation must be made for 7 outdoor and 3 indoor cameras. The number of cameras for each category might change later on after a visit on ground.
3. Indoor cameras shall be standard vandal resistant ceiling/wall mount fixed dome and fitted with built in variable focal, dc-auto iris lenses to ensure optimal optical efficiency. Where no false ceiling is available, cameras will be mounted against the wall.
4. Outdoor cameras shall be mounted in purpose made weatherproof housings to protect camera from dust, rain and strong winds.
5. All cameras will be Power-Over-Ethernet compliant.
6. All hard drives will be optimized for video surveillance system and have a capacity of at least 4TB.
7. All equipment and cables shall be protected against lightning damage.
8. All camera lenses shall be Mega Pixel 1/3" or 1/2" (Or latest) or 35mm or higher (scientific grade) DC Iris type.
9. All lenses shall be of Day/Night optics type, even if the lens is build-in. The correct angles of view will be set up for each individual camera.
10. The respondent is required to supply and install a modern high-definition IP-Based Video Surveillance system of the best quality.
11. All cameras mounted within and on the facility buildings will be linked to one or more POE switch(es).
12. All cameras must be able to adequately cope with variable lighting conditions and in scenes where simultaneous low and high light exist concurrently. This will ensure facial identification in all scenes where cameras are to be installed.
13. All major components are to carry a 36-month warranty.
14. The solution offered shall be well proven in the field and have been installed and operating in similar configurations for at least one year. References shall be provided for a minimum of one operational site.
15. The NVR must be scalable to operate seamlessly in an environment with multiple NVRs, as a single solution. Moreover, it must be preloaded with Multi-Megapixel Network Video Management Software and configured for maximum performance and reliability.
ANNEX B: RFQ – Quotation Form

Quotation forms must be completed in English, signed and returned to AIMS prior to the indicated closing date/time. The quotation must be in accordance with the instructions contained in this request.

The undersigned, having read the terms and conditions of Quotation No RFQ/AIMS/CE/CM/IT/19/001 set out in the attached document, hereby offers to supply the services specified in the RFQ at the price quoted, in accordance with any specifications stated and subject to the Terms and Conditions set out or specified in the document.

Signature ________________________________

Date ________________________________

Name and Title - Company ________________________________

Address: ___________________________________________

Tel No: ____________________________________________

Email: ____________________________________________

Amount Offer _______________________________________

Amount required as advance payment ___________________

Payment term 30 day accepted ________________________